

Department of Industries & Commerce, Haryana

Form-III

"Certificate of Registration to be issued under Section 9(1) of the Haryana Registration and Regulation of Societies Act, 2012"

(See rule 5 and rule 6)

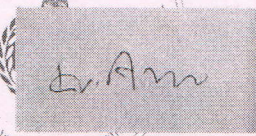
Certificate of Registration of Society

I hereby certify that a Society bearing the Registration Number and name as undermentioned has been registered this [25] day [Feb] month [2022] year under the Haryana Registration and Regulation of Societies Act, 2012 (Haryana Act No. 1 of 2012).

State Code		District Code			Year Of Registration				Registration Number				
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Name Of the Society					Registered Office Address								
ALUMNI ASSOCIATION OF CENTRAL UNIVERSITY OF HARYANA (AACUH)					Registrar, Central University of Haryana, Jant-Pali, Mahendergarh Haryana, pin 123031								

Issued under my hand at [Mahendragarh] this [25] day of (month)[Feb] (Year)[2022] having Unique Identification Number - 2000152018




Issuing Authority,
District Registrar, , Haryana.

SOME IMPORTANT PROVISIONS OF THE HRRS ACT 2012 TO BE FOLLOWED :

- One Flat one vote.
- Collegium Scheme to be approved from District Registrar if members strength is more than 1000.
- Administrator if appointed will not enroll new members, incur capital expenditure and give employment in the society.
- Terms of Governing Body not to be more than 3 years.
- Member to be not less than 21 year age.
- Office bearers of society (Three to twenty one).
- General Body and other meeting should be conducted with quorum i.e 1st meeting - 40%, 2nd meeting - 25% and 3rd meeting - 15% (see entire Provisions)
- Submission of mandatory Annual Returns i.e. list of members, list of members of collegium, list of office bearers, Annual Report on working, Balance Sheet & Auditors Report, Copy of special resolution otherwise shall attract penalties & fines as per provisions of Act.
- In case of Joint Apartment owners, 1st owner will be eligible to contest the elections.
- Proxy voting not allowed.
- Condominium/ Association covered under Apartment Ownership Act 1983 is to be formed by owners only.
- Election observer may be appointed by District Registrar or on request of Society

‘Memorandum of Association’ of a Society

Sr. No.	Subject	Description
1	Name of the Society	Alumni Association of Central University of Haryana(AACUH)
2	The Registered office of the Society shall be:	Registrar office, Central University of Haryana, Jant-Pali, Mahender Garh Haryana-123031
3	Jurisdiction	The Society shall work within all district of the territory of State of Haryana
4	Aims and Objects of the Society	Alumni Association of Central University of Haryana (AACUH) is a non-Political, Charitable and non-profit organization devoted to achieve the following objectives to:
(i)	Foster a sense of belongingness among the alumni of the University.	
(ii)	Provide a forum for the alumni for exchange of ideas on academic, cultural and social issues.	
(iii)	Arrange and collect funds to finance welfare and other schemes in the university, approved by the Association including development of infrastructural facilities.	
(iv)	Disburse scholarships to the outstanding students of various disciplines of Central University of Haryana.	
(V)	Raise funds/ donations.	
(VI)	Support financially poor and the needy students for their higher studies.	
(VII)	Guide and assist the students for better placement in their respective fields.	
(VIII)	Look after the general interests of the alumni of the University.	
(IX)	Publish literature, papers journals, directory etc. for the fulfillment of the objectives of the Association.	
(X)	Periodically organize social and cultural programmes.	
(XI)	Open branches/chapters of Association in various parts of the country and across the world.	
(XII)	Perform all other activities in furtherance of the objective of the Association	



1. ABOUT UNIVERSITY

Central University of Haryana is one of the fifteen new Central Universities established by Ministry of Human Resource Development, Government of India in XI Five Year Plan (2007-2012) under the Central University Act, 2009 of the parliament. The University is accredited with 'A' Grade by NAAC in 2017. The University is one of the fast-emerging Central universities with 8 Schools of study, 72 academic programmes, 33 departments, 180+ faculty, 450+ researchers and over 2700+ students from 25+ Indian states/ union territories.

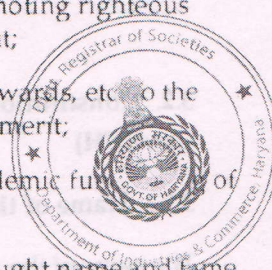
2. DEPARTMENT OF ALUMNI AFFAIRS

2.1. About Department of Alumni Affairs

In the finest global tradition of the reputed seats of learning, which cherish links with our former students for mutual pride and enrichment, Central University of Haryana is planning to create a new Department i.e. **Department of Alumni Affairs**.

The major objectives of the Department are to:

- i. establish liaison between Alumni Association of Central University of Haryana (AACUH) and similar associations at national and international level;
- ii. register as Life Member and provide a centralized platform for the students and alumni for organizing alumni meets, academic, cultural, social and other meaningful activities;
- iii. undertake crucial activities that help the current students to groom up and thus avail the better career/ placement opportunities;
- iv. raise various endowment funds, awards, stipends, etc. and utilize the same for any student/ alumni welfare activities;
- v. seek donations from alumni and potential donors for promoting righteous activities under the banner of the Association/ Department;
- vi. institute and disburse scholarships, fellowships, medals, awards, etc. to the meritorious students of the University based on need and merit;
- vii. encourage alumni for their active participation in the academic functions of the University;
- viii. recognize and honour distinguished alumni who have brought name and fame to their chosen field, our University, etc. at national and international level.



2.2. Office of Dean, Department of Alumni Affairs

- i. A specially nominated Dean by the Vice Chancellor shall head the Department of Alumni Affairs to manage and administer all the major functioning of the Department of Alumni Affairs.
- ii. With the aim to have an active and functional office of the Department/ Association, two secretarial staff i.e. one LDC/ Assistant and one MTS may be deputed/ appointed.

3. Alumni Association of Central University of Haryana (AACUH)

3.1. About AACUH

- i. Alumni Association of Central University of Haryana (AACUH) is a non-government, non-political, charitable and non-profit organization and works under Department of Alumni Affairs, Central University of Haryana.
- ii. Among the various objectives of the Association enshrined in the written document, the major objective of the Association is to promote, encourage fraternity among alumni and to have better relationship with alumni, teachers and employees of the University.
- iii. The Association intends to formulate vibrant and robust community that engages alumni purposefully and professionally for the academic and professional growth of the University.
- iv. The office bearers of AACUH comprise of 15 members. The Vice Chancellor of the University shall be the Ex-Officio President and Dean, Department of Alumni Affairs shall be the Secretary of Alumni Association of Central University of Haryana (AACUH).

3.2. Constitution of Alumni Association of Central University of Haryana (AACUH)

3.2.1. Name of the Association:

The name of the Association shall be the **ALUMNI ASSOCIATION OF CENTRAL UNIVERSITY OF HARYANA** (hereinafter referred to as AACUH).

3.2.2. Head Office:

- (a) The Head Office of the Association shall be at main campus of Central University of Haryana, Jant-Pali, Mahendgarh, Haryana, India.



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- (b) The Association may establish chapters/offices in India and abroad on the recommendations of the Executive Committee of Association and with the approval of the President i.e. Vice Chancellor.

3.2.3. Aims and Objectives

Alumni Association of Central University of Haryana (AACUH) is a non-government, non-political, charitable and non-profit organization devoted to achieve the following objectives to:

- a) Foster a sense of belongingness among the alumni of the University.
- b) Provide a forum for the alumni for exchange of ideas on academic, cultural and social issues.
- c) Arrange and collect funds to finance welfare and other schemes in the university, approved by the Association including development of infrastructural facilities.
- d) Disburse scholarships to the outstanding students of various disciplines of Central University of Haryana.
- e) Raise funds/donations.
- f) Support financially poor and the needy students for their higher studies.
- g) Guide and assist the students for better placement in their respective fields.
- h) Look after the general interests of the alumni of the University.
- i) Publish literature, papers, journals, directory etc. for the fulfilment of the objectives of the Association.
- j) Periodically organise social and cultural programmes.
- k) Open branches/chapters of Association in various parts of the country and across the world, and
- l) Perform all other activities in furtherance of the objectives of the Association.

3.2.4. Membership

(1) Life Members:

The life membership of the Alumni Association of Central University of Haryana (AACUH) is open to:

- a) All pass out diploma/degree holders of Central University of Haryana (except debarred, convicted in criminal cases);
- b) Regular employee of teaching and non-teaching of the Central University of Haryana even though they do not have a degree from the University;
- c) Departmental Alumni Association membership will only be through Alumni Association of Central University of Haryana (AACUH) and new members of Alumni Association of Central University of Haryana (AACUH) will be automatically be the members of their respective Departmental Alumni Association;
- d) Graduates of other universities, Indian or Foreign, on whom membership is conferred by the Executive Committee of the association.



- (2) **Donor Members:** Any person, who is not otherwise eligible to become a member of the association but has donated an amount decided by the executive committee to the funds of association and donation has been accepted by AACUH, he/she may be enrolled as its donor member.

3.2.5. Membership Fee

- (a) Life time Membership: Rs. 1000/- payable in one instalment by the entitled members of India and the non-resident members living outside India shall pay US\$ 100 or equivalent as life membership fee.
- (b) The membership fee can be revised by the Executive Committee of Alumni Association of Central University of Haryana (AACUH).
- (c) Online Payment: Membership Fee can deposit through the following online payment mode only: Net-Banking; Debit Card; Credit Card.
- (d) After payment please mail your payment details to: Joint Secretary cum Treasurer - 1, Alumni Association of Central University of Haryana (AACUH). Email Id: (to be created)

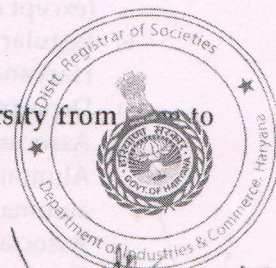
Note: All the students of Central University of Haryana admitted in a UG/PG/Integrated/Research programme paid one-time Alumni Fee of Rs. 1000/- at the time of admission w.e.f. 2022-23 will automatically be life members of the Association on obtaining the University degree/diploma. On completion of the degree/diploma, the Examination Branch shall send the updated database to AACUH office.

3.2.6. Membership Privileges

The University may offer various facilities to the Alumni that may include:

- Access to membership directories;
- Access to Central Library of the University;
- Use of University Computer and Informatics Centre for using free internet facility under surveillance of qualified University Personnel;
- Using Sports Complex for Physical Fitness and many more;
- Opportunities to give back to the society.

Note: Terms and conditions will be specified by the University from time to time after the approval from the Vice-Chancellor.



3.2.7. Executive Committee of the Association:

- (1) The Vice Chancellor of the Central University of Haryana shall be the Ex-Officio President and Dean, Department of Alumni Affairs shall be Secretary of Alumni Association of Central University of Haryana (AACUH).
- (2) The routine work of the Association shall be managed by an Executive Committee of 15 members, accountable to the General Body consisting of all the members on the roster of the Association. The Dean, Department of Alumni Affairs shall be nominated by the Vice-Chancellor.
- (3) The Executive Committee of the Association shall comprise:
 - **President** : Vice-Chancellor, Central University of Haryana ✓
 - **Secretary** : Dean, Department of Alumni Affairs

Elected office bearers:

- Vice President - 1
- Joint Secretary cum Treasurer - 1
- Out of 11 Members 7 Executive Committee members to be elected by the alumni and 4 Executive Committee members to be nominated by Vice-Chancellor.
- The decision of the Vice-Chancellor in case of any conflicts of views/decisions, shall be final and bounding.
- The term of members will be of two years.

3.2.8. Duties and Functions of Office Bearers

(i) President:

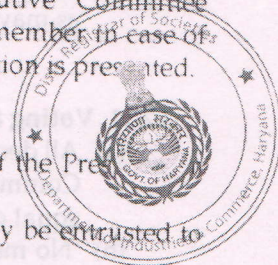
- (a) The President shall preside over meetings of Association and Executive Committee.
- (b) The President shall be the custodian of the property and interest of the Association.
- (c) The President shall call special meeting of the Executive Committee / Association, if a written request requisition by at least 11 member in case of Executive Committee and 50 members in case of the Association is presented.

(ii) Vice-President:

- (a) The Vice-President shall perform the duties and functions of the President in the absence of the President.
- (b) He/she shall perform such other duties and functions as may be entrusted to him/her by the President or the Executive Committee.

(iii) Secretary:

- (a) The Secretary shall be custodian of all records and documents of the Association.



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- (b) He shall call and arrange meetings of the Executive Committee and the Association in consultation with the President.
- (c) He will record the minutes of the meetings of the Executive Committee and the Association.
- (d) He shall represent the Association in All legal proceeding and sign all legal document on the behalf of the Association.
- (e) He will maintain an up to date register of members and of all subscriptions and donations.

(iv) Joint Secretary cum Treasurer:

- (a) The Joint Secretary cum Treasurer shall assist the Secretary in the discharge of his/her duties and functions.
- (b) He/she shall perform such other duties and functions as may be entrusted to him/her by the President, Secretary and the Executive Committee.
- (c) He/she shall be responsible for maintaining account of the Association.

3.2.9. Meeting of the Association

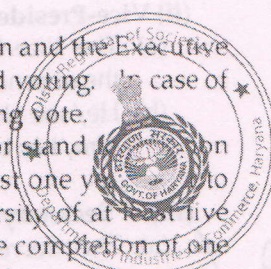
- (a) At least one 'General Body Meeting' and one meeting of 'Executive Committee of Association' will be held every calendar year.
- (b) The quorum of the Executive meeting will be 1/3rd of its members.
- (c) Other general Meetings shall be called by Secretary in consultation with the President.
- (d) Requisition meetings shall be called by the Patron/Secretary, if a written requisition signed by at least 50 members.

3.2.10. Notices of the Meeting

- (a) Meetings of the Association shall be called at a notice of at least 10 days. However, meetings can be called, in case of emergency, at a shorter notice, as may be determined by the Secretary in consultation with President.
- (b) Meetings of Executive Committee shall be called at a notice of at least 10 days. However, in case of emergency, the meeting may be called at a shorter notice, as may be determined by the Secretary in consultation with President.

3.2.11. Voting and Decisions:

- (a) All decisions will be taken at the meeting of the Association and the Executive Committee by a majority of votes of members present and voting. In case of equal division of the votes, the chairman will have a casting vote.
- (b) No member of the Association shall be entitled to vote or stand for election unless he has been a member of the Association for at least one year to the date of election and is a degree holder of the University of at least five years standing: provided that the condition relating to the completion of one year's membership shall not apply in the case of the first election.



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